Process Id# ::   **2051**

Process Name ::   **Retrieve and Update RPN's**

Date Last Updated ::   **26/06/2019**

Description :: (to be updated)

Article 30 Process as carried out by the NSSO as a processor on the instruction of the PSB ::

As required under Article 30 (2) of the GDPR ::

Data Stage		Process: Retrieve and Update RPN's	Owner	Storage Location	Personal / Sensitive Data	Data Items
Data Capture	1	Retrieve RPN's from ROS through CORE	PSS EO/HEO	ROS	Personal Data	PPSN; Works No (Pensions Only); Firstname; Surname; Home Address; Tax Details.
Data Usage	2	Update data on CORE	PSS EO/HEO	Core	Personal Data	PPSN; Works No (Pensions Only); Firstname; Surname; Home Address; Tax Details.
Data Usage	3	Generate Updates & Exceptions Reports and save to the H Drive	PSS EO/HEO	H Drive	Personal Data	PPSN; Works No (Pensions Only); Firstname; Surname; Home Address; Tax Details.
Data Usage	4	Log onto ROS for the relevant Company and raise any queries as a result of Exceptions report	PSS EO/HEO	ROS	Personal Data	PPSN; Works No (Pensions Only); Firstname; Surname; Tax Details.