Process Id# ::   **2345**

Process Name ::   **Pension Pay Advice Distribution**

Date Last Updated ::   **26/06/2019**

Description :: (to be updated)

Article 30 Process as carried out by the NSSO as a processor on the instruction of the PSB ::

As required under Article 30 (2) of the GDPR ::

Data Stage		Process:	Owner	Storage Location	Personal / Sensitive Data	Data Items
Data Transfer	1	Payslip Automatically Available to View on Completion of Payroll	PSS - EO	Core	Personal Data, Sensitive Data	Name; Pay Group ; Works Number; PPSN; Payroll Data; Salary Information; Address; union membership; deductions
Data Transfer	2	Payslip File for Printing Generated as part of Payrun sent to Tullamore via FTS for Printing by Killarney & Galway (Tullamore Print Directly From Core)	PSS - EO	FTS	Personal Data, Sensitive Data	Name; Pay Group ; Works Number; PPSN; Payroll Data; Salary Information; Address; union membership; deductions
Data Transfer	3	Payslips are printed and Posted	PSS - CO	Secure Print Room	Personal Data, Sensitive Data	Name; Pay Group ; Works Number; PPSN; Payroll Data; Salary Information; Address; union membership; deductions
Data storage	4	Save supporting documentation to payslip file folder	PSS - CO	Group H Drive	Personal Data	Name; Pay Group ; Works Number